

# WESTPORT CENTRAL SCHOOL DISTRICT

## Board of Education Regular Meeting

Place: Conference Room

Thursday, February 14, 2019

Time: 6:00 PM

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### OFFICIAL MINUTES

1. **CALL TO ORDER** At: 6:00 PM By: President LaRock

2. **ROLL CALL**  
√ Alice LaRock √ Jim Carroll √ Sue Russell √ Tom Kohler √ Jason Welch

3. **PLEDGE OF ALLEGIANCE**

4. **INTRODUCTION OF ATTENDEES**  
Also Present: Joshua Meyer, Interim Superintendent Visitors: Cathy Brankman  
Jana Atwell, District Clerk  
Sharlene Petro-Durgan, District Treasurer

5. **CLASS OF 2019 SENIOR TRIP PRESENTATION** – The senior class is awaiting additional information, presentation postponed to March.

6. **APPROVAL OF MINUTES**  
a. Approve the meeting minutes of the Board of Education held on January 3, 2019 Regular Meeting and accept the results of the Elizabethtown-Lewis-Westport (ELW) Board of Education Member Vote held on January 29, 2019.

Motion: Jim Carroll Second: Tom Kohler Yes: 5 No: 0 Abstain: 0 Accept

7. **APPROVAL OF THE AGENDA**  
a. Approve the Board of Education agenda dated February 14, 2019.

Motion: Sue Russell Second: Tom Kohler Yes: 5 No: 0 Abstain: 0 Accept

8. **PUBLIC COMMENT**  
a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15-minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three (3) minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

9. **BOARD COMMENT**  
Congratulations was extended to Sue Russell for winning a three-year seat on the Elizabethtown-Lewis-Westport CSD Board of Education.

10. **FINANCIALS**  
a. Approve the following financial reports:  
i. Warrant Report 6C Dated 12/19/18

- ii. Warrant Report 7A Dated 1/2/19
- iii. Warrant Report 7B Dated 1/9/19
- iv. Warrant Report 7C Dated 1/16/19
- v. Warrant Report 7D Dated 1/23/19
- vi. Revenue Status Report School Lunch Fund as of 12/31/18
- vii. Revenue Status Report School Lunch Fund as of 1/31/19
- viii. Revenue Status Report General Fund as of 12/31/18
- ix. Revenue Status Report General Fund as of 1/31/19
- x. Budget Status Report School Lunch Fund as of 12/31/18
- xi. Budget Status Report School Lunch Fund as of 1/31/19
- xii. Budget Status Report General Fund as of 12/31/18
- xiii. Budget Status Report General Fund as of 1/31/19
- xiv. Budgetary Transfer Report 12/1-12/31/18
- xv. Budgetary Transfer Report 1/1-1/31/19
- xvi. Treasurer's Report for Multi-Fund Month of December 2018
- xvii. Multi-Fund Bank Account Reconciliation as of 12/31/18
- xviii. Multi-Fund Bank Account Reconciliation as of 1/31/19
- xix. Payroll Bank Account Reconciliation as of 12/31/18
- xx. Payroll Bank Account Reconciliation as of 1/31/19
- xxi. Capital Project Bank Account Reconciliation as of 12/31/18
- xxii. Capital Project Bank Account Reconciliation as of 1/31/19
- xxiii. Extra-classroom Bank Account Reconciliation as of 12/31/18
- xxiv. Extra-classroom Bank Account Reconciliation as of 1/31/19
- xxv. Financial Statement of Extra-classroom Activity Fund from 12/1/18 - 12/31/18
- xxvi. Financial Statement of Extra-classroom Activity Fund from 1/1/19 – 1/31/19
- xxvii. Cafeteria Profit & Loss Statement July – January 2018
- xxviii. Cash Flow Report 2018-2019 (July – January)
- xxix. Westport CSD Revenues 2018-19 & 2019-20
- xxx. Westport CSD 2019-20 Governor's Proposed Budget
- xxxi. Treasurer's Report for Multi-Fund Month of January 2019

Motion: Jim Carroll

Second: Tom Kohler

Yes: 5 No: 0 Abstain: 0 Accept

b. CVES Capital Project Financing Resolution

**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
WESTPORT CENTRAL SCHOOL DISTRICT**

AUTHORIZING SAID SCHOOL DISTRICT TO ENTER INTO A JOINT AGREEMENT WITH THE CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES BOARD OF COOPERATIVE EDUCATIONAL SERVICES D/B/A CHAMPLAIN VALLEY EDUCATIONAL SERVICES ("THE "CEWW BOCES"), AND THE OTHER SIXTEEN (16) COMPONENT SCHOOL DISTRICTS OF THE BOCES FOR THE ACQUISITION OF LAND AND RELATED BUILDINGS, CONSTRUCTION OF RENOVATIONS, ALTERATIONS, ADDITIONS AND IMPROVEMENTS TO EXISTING BUILDINGS, ALL TO INCLUDE RELATED DEMOLITION, CONSTRUCTION, RENOVATIONS, SITE IMPROVEMENTS, FURNISHINGS, FIXTURES AND EQUIPMENT REQUIRED FOR SUCH PURPOSES, ARCHITECTURAL FEES, GENERAL, MECHANICAL, ELECTRICAL, PLUMBING, ABATEMENT, AND SITE CONSTRUCTION WORK FOR RECONSTRUCTION AND ALTERATIONS, UPGRADE WORK TO VARIOUS BUILDING SYSTEMS AND COMPONENTS PURSUANT TO SECTION 1950 OF THE EDUCATION LAW AND FOR THE ALLOCATION OF THE COSTS OF SUCH CONSTRUCTION AMONG THE COMPONENT SCHOOL DISTRICTS OF THE BOCES.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE WESTPORT CENTRAL SCHOOL DISTRICT (by a vote of not less than a majority of all the members of said Board) AS FOLLOWS:

Section 1. The Board of Education of the Westport Central School District (the "School District") is hereby authorized to enter into the Joint Agreement with the BOCES and the other sixteen (16) component school districts in the BOCES, a copy of which is attached hereto as Exhibit A, which Joint Agreement was approved by the BOCES at its January 17, 2019 meeting and which provides for the acquisition of land and related buildings, construction of renovations, alterations, additions and improvements to existing buildings, all to include related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, general, mechanical, electrical, plumbing, abatement, and site construction work for reconstruction and alterations, upgrade work to various building systems and components. Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of such construction of additions and improvements to various BOCES buildings and costs incidental thereto and (ii) provides for an allocation and apportionment of a portion of said costs among the seventeen (17) component school districts, including the Westport Central School District, on the equitable basis set forth in said Joint Agreement, and further sets forth the portion of the costs, and the schedule of payment of said costs by each of the seventeen (17) component school districts, including the Westport Central School District.

Section 2. The President of the Board, the chief fiscal officer of the School District, and in his absence the Vice President of the Board, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the School District.

Section 3. The School District hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of said Joint Agreement.

Section 4. This resolution shall take effect immediately.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Motion: Jim Carroll                      Second: Sue Russell                      Yes: 5   No: 0   Abstain: 0                      Accept

Alice LaRock, President	Voting	yes
James Carroll, Vice President	Voting	yes
Tom Kohler	Voting	yes
Suzanne Russell	Voting	yes
Jason Welch	Voting	yes

- c. Capital Project Financing Payment Discussion – Tabled to March meeting for further discussion to include a CPA from Bernard Donegan, Inc.

## **11. REPORTS AND PRESENTATIONS**

- a. Superintendent/Principal Report – See attached.
- b. Director of Special Education Report – Mrs. Douglass was excused this evening.

## **12. CSE RECOMMENDATIONS**

- a. Accept and approve the following CSE recommendations for student #004-18-19, 504-06-19, 002-08-09 and 002-17-18.

Motion: Sue Russell

Second: Jim Carroll

Yes: 5 No: 0 Abstain: 0 Accept

**13. CONSENT AGENDA: NEW BUSINESS**

- a. Approve the *Facility Use Requests* as submitted by
  - i. Linda Gilliland on behalf of Cornell Cooperative Extension 4-H for the use of four rooms on Saturday, March 9, 2019 from 9 AM – 2 PM for the purpose of hosting 4-H Horse Bowl and Hippology Contest,
  - ii. Kristin Fiegl on behalf of the WPTSO for the use of the gym and lobby on March 15, 2019 at 5 PM for the purpose of hosting the annual volleyball tournament,
  - iii. Carol Schwoebel on behalf of the Dr. Thomas Tanneberger Scholarship Award Committee for the use of the auditorium, gym and room 009 on Friday, March 15 and Saturday, March 16, 2019 for the purpose of hosting the annual alumni basketball tournament and shoot around,
  - iv. Hokey McKinley on behalf of the Lady Miners AAU Team for the use of the gym on Saturdays 9 AM – 12 PM and Wednesdays 5 – 7 PM March 30 – June 8, 2019 for the purpose of hosting basketball practice, and
  - v. Hokey McKinley for the use of the gym on Sundays 4 – 6 PM March 31 – June 9, 2019 for the purpose of hosting open gym for basketball.
- b. Accept a donation from Camp Dudley in the amount of \$11,000.00.
- c. Accept and approve a sealed bid in the amount of \$451.00 from Mr. Kenneth King for the purchase of one (1) 2006 Ford F350 XL 4x4 pickup truck with plow.
- d. Approve the Section VII Combining of Teams Applications for the 2018-2019 school year:
  - i. Softball with Elizabethtown-Lewis Central School
  - ii. Baseball with Elizabethtown-Lewis Central School
  - iii. Track and Field with Elizabethtown-Lewis Central School and Moriah Central School

Motion: Jim Carroll

Second: Sue Russell

Yes: 5 No: 0 Abstain: 0 Accept

**14. NEW BUSINESS: PERSONNEL**

- a. Amend the appointment of Tracy Waite as a mentor to Speech Pathologist, Katie Cutcher for the 2018-19 school year at 60% of the annual stipend per the current WEA contract Article 20 Section 10B.

Motion: Tom Kohler

Second: Sue Russell

Yes: 5 No: 0 Abstain: 0 Accept

- b. Approve the stipend increase from \$1,750.00 to \$3,500.00 for the 2018-19 school year for K-6 Dean of Students Zoe Brugger-Lobell.

Motion: Jim Carroll

Second: Sue Russell

Yes: 5 No: 0 Abstain: 0 Accept

- c. Approve the stipend increase from \$1,750.00 to \$3,500.00 for the 2018-19 school year for 7-12 Dean of Students Jason Fiegl.

Motion: Sue Russell

Second: Jim Carroll

Yes: 5 No: 0 Abstain: 0 Accept

Motion: Tom Kohler      Second: Jim Carroll      Yes: 5   No: 0   Abstain: 0   Accept

## **16. PUBLIC COMMENT**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15-minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three (3) minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Sue Russell presented the topic of youth commission for discussion.

## **17. EXECUTIVE SESSION**

- a. (#4)Discussions involving proposed, pending or current litigation, and (#6)the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In: 7:16 PM Motion: Tom Kohler Second: Jason Welch Yes: 5 No: 0 Abstain: 0 Accept

Out: 8:03 PM Motion: Jim Carroll Second: Tom Kohler Yes: 5 No: 0 Abstain: 0 Accept

Resolved, that the Board of Education uphold the determination of the Superintendent with regard to the suspension of a particular student in its entirety.

Motion: Sue Russell Second: Jason Welch Yes: 4 No: 0 Abstain: 1 Accept  
Roll Call Vote: Russell – yes, Welch – yes, Carroll – yes, LaRock – yes, Kohler - abstain

## **18. ADJOURN**

Time: 8:04 PM Motion: Tom Kohler Second: Jim Carroll

Next Meeting(s): Regular Meeting Thursday, March 14, 2019 at 6:00 PM

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: March 14, 2019

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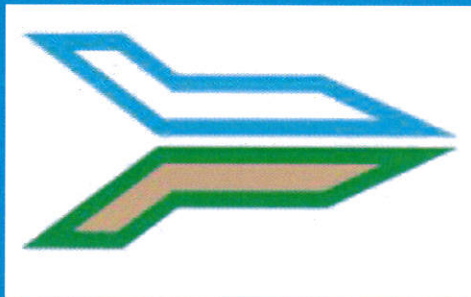
Jana Atwell, District Clerk



# Regular Board of Education Meeting

February 14th, 2019

## Merger Update





## Timeline

- September BOE vote ✓
- October Public Advisory Referendum ✓
- Petition- 50 Westport signatures by Nov.8th ✓
- December Public Binding Referendum ✓ (7 member BOE; 3-year staggered terms)
- **Planning- with Dr. Davey and Mr. Osborne, Departments, Students, Community**
- January 29th-new BOE elected ✓
- July 1, 2019- New public school begins operations

## Closing Westport Central School



# Ideas for the spring

Ceremonies, Celebrations, Acknowledgements, Letters, etc.

## Accomplishments and Achievements



## In the past month:

Quizbowl placed 7th out of 21 teams

Green Team was awarded \$500

3rd Annual Spelling Bee

6,7,8 CVTEC Field Trip

100 Day Projects

CFES working with 9th and 10th

Young Alumni Panel

Westpoint Robotics Day

Reality Check Vaping Presentation

FBLA Spring District Meeting

International Children's Winter Games

Crazy 8's Math Club



# Accomplishments and Achievements

- The Quiz Bowl team placed 7<sup>th</sup> out of 21 teams in the north Country Region.(We are Northernmost team, most teams are from Glens Falls, Saratoga area) The top 8 make the playoffs. If we place in the top 2 overall we compete at the national level in Washington D.C.
- Westport hosted its 3rd annual school bee on January 11th. Approximately 25 students in grades 4-8 qualified for the event during classroom bees held earlier in the month. Our school bee (which is open to community members) rivals the regional bee in terms of excitement, suspense, and degree of word difficulty. Mr. Meyer acted as our pronouncer and emcee, maintaining a proper sense of decorum when reading words, while also bringing some much needed levity (and anticipation) when introducing our three judges with great ceremony: Marie Williams, Janet Hoff, and veteran Darcy Hudson. The regional bee will be held on March 4th in AuSable, and Westport will be represented by grade level champions Kailer Smith, Jane Kimball, Charlotte Faber, Gabrielle Mazzotte, and Brecken Smith, and alternates Sophie Brankman-Gibbs, Oona Hall, Sofie Fiegl, and Sophia Bosley.
- The students made 100 day projects that are hanging on our bulletin board. We also made ramps in class and learned about push, pull and gravity.
- Young alumni panel with 5 returning alums. Students in grades 9-12 attended.
- Reality Check presentation on vaping shared with students in grades 6-12.
- The newly formed Green Team was awarded a \$500 WILD center grant to increase environmental literacy among students in New York State. Freshman, Thea Shaw, Rachel Story, and Rafe Simmer applied for the grant to purchase a solar panel a cell phone charging station, a composting system, and smart power strips to reduce phantom energy loads in the computer labs. These items will be used in educational stations during our Earth Day celebration they are planning and later throughout the school.
- **6,7, 8 Field Trip to CV-TEC:**
  - On January 10, 2019, our students in grades 6, 7, and 8 visited CV-TEC Mineville campus to learn about the programs offered, such as Marine Technology, Construction Trades, Heavy Equipment, Welding, Natural Resources Management and Outdoor Trades, Automotive Repair, Cosmetology, and Allied Health.
- **CFES Brilliant Pathways Essential Skills Training for 9<sup>th</sup> and 10<sup>th</sup> Graders:**
  - Elaine Dixon-Cross has been visiting WCS on a monthly basis to train our 9<sup>th</sup> and 10<sup>th</sup> graders on the Essential Skills (Goal Setting, Teamwork, Leadership, Agility, Perseverance, and Networking) during their CFM classes. She was here on January 7<sup>th</sup> and again this past Monday on February 11<sup>th</sup>.



- **CFES Brilliant Pathways and Westpoint Robotics Day:**
  - Six 8<sup>th</sup> graders had a chance to participate in the Westpoint Robotics day hosted at CFES Brilliant Pathways in Essex, NY. Our students learned how to build a circuit and then program that circuit to blink an LED or sound an alarm based on a motion sensor. Our very own Corey Valentin was interviewed by WCAX from Vermont during the event. The short news clip can be viewed at the following link:
- [https://www.wcax.com/content/news/North-Country-program-helps-kids-interested-in-STEM-careers-504878091.html?fbclid=IwAR1n3cDacqjm38lG\\_RTGjSrBgodQQxV74aFgZYOavQ5AcXK2BW11-LmTHnY](https://www.wcax.com/content/news/North-Country-program-helps-kids-interested-in-STEM-careers-504878091.html?fbclid=IwAR1n3cDacqjm38lG_RTGjSrBgodQQxV74aFgZYOavQ5AcXK2BW11-LmTHnY)
- **FBLA Spring District Meeting:**
  - Nine FBLA students participated in the Spring District Meeting in Lake George, NY. The following placed in several of the competitions:
    - Annette S. placed 4th in Entrepreneurship
    - Maggie P. placed 5th in Career and Financial Management
    - Rachel S. placed 3rd in Intro to Financial Math
    - Will N. placed 4th in Computer Applications and 2nd in Sports Management
    - Hudson S. placed 5th in Economics and 1st in Sports Management
    - Peter V. placed 4th in Personal Finance and 2nd in Business Communications
    - Congratulations to all the students who participated in the event: Rafe S., Rachel S., Thea S., Skylar B., Maggie P., Annette S., Hudson S., Will N., and Peter V.
- **Crazy 8's Math Club:**
  - The following students continue to show up every Monday and participate in the Crazy 8's Math Club on a consistent basis:
    - **Kindergarten:**
      - Claude Fox
      - Amelia Perry
      - Solon Bisselle
      - Asha Heller
      - Livy Hatch
    - **Grade 1:**
      - Jeannette Nicholas
      - Amina Heller
      - Aaron Hudson
    - **Grade 2:**
      - Wilder Stewart

- Hunter French
- Zander Lobdell
- Alena Crandall-Otis
- Ariella Hudson
- Wyatt Gough
- Lucy Burgess
  
- **Grade 3:**
- Elizabeth Olson
- Olivia Hathaway
- Kaya Olcott
  
- **Grade 4:**
- Olive Stewart
- Sophie Brankman Gibbs
- Sadie Burgess
  
- **Grade 5:**
- Austin Fox
- Cabryn McNaughton

- The following two student have been coaches for the Crazy 8's Math Club for both Seasons 1 and 2: Kassidy Brack and Victoria Cole. Caleb Albano helped with Season 1.

- **International Children's Games in Lake Placid:**

- WCS Chorus students had the opportunity to participate in the opening ceremony of the International Children's Games on January 6<sup>th</sup> which took place in Lake Placid.
- Chorus participated in the International Children's Winter Games in early January, and that gave us enough momentum to achieve four-part harmony. We are planning a great concert.
  
- Kindergarten through 2nd grades have been composing,
- and grades 3 and 4 are deep into learning recorder songs! Lots of harmony and improv!
- Grades 5 and 6 are reading and improvising music, and now researching as they prepare their portfolio projects.

## Westport Central School

### ♪ Music Notes ♪

SY 2018-2019

Each year the Westport Central School Music Department strives to offer worthwhile and valuable learning experiences for our students and community. Students have opportunities to create and perform by participating in classes and events in school as well as NYSSMA and ECSMA sponsored events. This year we had several students qualify for both ECSMA Middle School All-County Music Festival and the High School All-County Music Festival. We are particularly proud of our student who was honored with being part of the NYSSMA Area All-State Band. As a "good neighbor", Clinton County Music Educators' Association extended an invitation to Essex County schools allowing string students to play in their festival with the Symphonic Orchestra. And, most exciting- our Chorus was represented Westport Central School by participating in the International Children's Winter Games opening ceremony which took place at the 1980 Herb Brooks Olympic Arena in Lake Placid! An invitation offered only to dedicated students!

We are thankful for supporting arts opportunities and events such as Bridge Arts Ensemble and professional offerings at LPCA, both for in school residencies and field trip experiences. Speaking of in school experiences- although we haven't been to the 'Principal's Office' in a while, small music ensembles are practicing weekly and will continue to perform mini concerts there, all modeled after NPR's Tiny Desk Concerts.

Many faculty and staff as well as alumni can be found performing locally on weekends. It is exciting to see (and hear) the passion for music and theatre arts does not end after graduating from high school.

We plan on going to the end of this school year with a *Crash! Bang! Boom* by hosting performing artists Koresh Dancers and Adventurous Percussionist Jane Boxall; preparing for NYSSMA Solo Festival, the K-4 Chorus Concert, a 5<sup>th</sup> Grade Concert, the JF Geyer Concert- our Evening with the Arts- showcasing our Middle School Band, High School Band, 7-12 Chorus, the annual 6<sup>th</sup> Grade Showcase Recital and the Westport Community Talent Show. Our Drama Club will surely amaze us with their rendition of *Guy & Dolls*. And hooray for the Pep Band! The Westport Central School Community Pep Band will cheer on our Eagles at the final Girls' Varsity basketball game at the Westport Nostalgia Night.

We are proud of our students who resist the urge to be ordinary and express themselves through the performing arts. Every day this school community grows stronger and livelier by learning through the arts.

### 2019 Westport Music and Performing Arts Calendar

Jane Boxall <i>Artist in Residence Workshop and Recital</i>	March 4
5 <sup>th</sup> Grade Recital	March 12
Bridge Arts Ensemble <i>Artist in Residence</i>	March 28
Drama Club: <i>Guys &amp; Dolls</i>	March 29-31
Westport Community Talent Show	April 5
K-4 Chorus Concert	April 30
Project Trio <i>Artist in Residence</i>	May 1
NYSSMA Solo Festival	May 3-4
6 <sup>th</sup> Grade Showcase & Recital	May 8
<i>a collaboration of classroom, music, art and technology</i>	
JF Geyer "An evening with the Arts"	May 21



## **2018-2019 Student Performance Recognition**

### **NYSSMA Zone 6 Area All-State Music Festival:**

#### **CONCERT BAND**

Alexa Doherty- flute

### **ECSMA Middle School All-County Music Festival:**

#### **BAND**

Gabrielle Mazzotte- flute

Sydney Bisselle- clarinet

Harlow Bailey- bass

Annalie Hammond- flute (alternate)

#### **CHORUS**

Ella Lobdell- soprano

Sophia Bosley- soprano

Philip Armitage- tenor

### **ECSMA High School All-County Music Festival:**

#### **BAND**

Alexa Doherty- flute

Abigail Carlson- clarinet

Skylar Bisselle- trumpet

Rachel Storey- trumpet

Annette Stephens- baritone horn

Victoria Cole- flute (alternate)

Rafe Simmer- oboe (alternate)

Lawrence Lobdell- tuba (alternate)

#### **CHORUS**

Ella King- alto

Matthew Severance- bass

Lawrence Lobdell- bass

### **CCMEA All-County Music Festival:**

#### **ORCHESTRA**

Kaeli Brack- violin

Kassidy Brack- 'cello

### **International Children's Winter Games Opening Ceremony Chorus:**

Matthew Severance

Ella King

Ailsa Kohler

Philip Armitage

Bailee Lynch

Lawrence Lobdell

Harlow Bailey

Grayson King

Cory Valentin

Leanna Costin

Abby LaMotte

Brennan Mazzotte

Jordan Spear

Cooper Halloran